

YOU ARE HEREBY SUMMONED to attend a Meeting of TATSFIELD PARISH COUNCIL, which will be held at the Aileen McHugo Building, Westmore Green, Tatsfield on Monday, the 13<sup>th</sup> January 2014 at 8.00 p.m

Issued on 7<sup>th</sup> January 2014

Ana Hughes – Clerk

## AGENDA

- 1 **APOLOGIES**
- 2 **DECLARATIONS OF INTEREST (relating to items on the Agenda)**
- 3 **To agree and sign the MINUTES OF PREVIOUS MEETING** held on 9<sup>th</sup> December 2013
- 4 **To receive an Officer's report on actions outstanding since the previous meeting**
- 5 **PLANNING**
  - (a) **To determine the Parish Councils position on Appendix A (if relevant)**
    - **TA/2013/1041 - Shellys, 10 Westmore Road, Tatsfield, Surrey, TN16 2AX**  
Erection of raised roof with gabled ends, dormer windows to front and rear elevations and conversion of property into 2 dwellings. (AMENDED SCHEME) - RATIFICATION
    - **TA/2013/1757 - The Bounds, Westerham Road, Moorhouse, Surrey, TN16 2EU**  
Erection of detached double garage. - RATIFICATION
    - **TA/2013/1751 - Willow Tree House, Ricketts Hill Road, Tatsfield, TN16 2NG**  
Erection of dormer window to rear elevation incorporating raised ridge height of part of main roof by 600mm (amended description) - RATIFICATION
    - **TA/2013/1707 -Westerham Road, Limpsfield, Surrey TN16 2ET**  
The use of the land for the stationing of a mobile mortar plant. (Surrey County Council Consultation)
    - **TA/2013/1827 - Land at Moorhouse Sandpits, Westerham Road, Limpsfield, Surrey TN16 2ET**  
The resiting of an existing ready-mixed mortar mill. (Surrey County Council Consultation)
    - **TA/2013/1764 - Pipersdene, Parkwood Road, Tatsfield, TN16 2LT**  
Erection of a single storey rear extension with part pitched, part flat roof with 4 roof lights. (Certificate of Lawfulness for a Proposed use or development)
  - (b) **Planning member for January**
  - (c) **Neighbourhood Planning: update from Appraisal report**
  - (d) **Tandridge District Council detailed planning policies : final hearing - update**
- 6 **FINANCE**
  - a) **Authorize payments (including presentation of cheques) detailed in Appendix B**
  - b) **Discuss and agree items requiring expenditure:**
    - Approval to purchase 4 benches subject to confirmation of costs (in budget)
    - Approval for Clerk to attend course in March (£60).
- 7 **HIGHWAYS & RIGHTS OF WAY**
  - a) **Highways : update**
    - Winter maintenance
  - b) **Rights of Way**
    - Bridleway complaint : Johns Road TN16 2AP public bridleway no. 19

"DECLARATIONS OF INTEREST – All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:  
(i) any Disclosable Pecuniary Interests (DPIs) and / or  
(ii) other interests arising under the Code of Conduct  
in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business."

## AGENDA CONTINUED (page 2/2)

### 8 NOTIFIED ITEMS

- (a) **Appraisal Report:** presentation to Parish Council
- (b) **Affordable Housing:** update from Appraisal report
- (c) **Tatsfield Communications Advisory Committee:** update
- (d) **World War 1 100<sup>th</sup> Anniversary / War memorial :** update from Appraisal report
- (e) **Village Signs:** next steps
- (f) **Old Lane :** update
- (g) **NHS Surrey and Sussex Trust Consultation on becoming a Foundation Trust –** discuss / agree response
- (h) **Broadband :** update following request from resident

### 9 REPORTS FROM COUNTY COUNCILLOR, DISTRICT COUNCILLOR, VILLAGE ORGANISATIONS and EXTERNAL ORGANISATIONS

- (a) **County Councillor**
- (b) **District Councillor**
- (c) **Tatsfield Community Responders**
- (d) **Village Hall Management Committee:** update
- (e) **Tatsfield in Bloom:** update
- (f) **Police :** update
- (g) **Biggin Hill Airport:**
- (h) **Speedwatch**
- (i) **Tatsfield Fairtrade Steering Group**

### 10 PARISH COUNCIL PROPERTY AND LAND

To receive updates, discuss matters and where relevant, agree on proposals relating to:

- a) **Green Spaces and Rights of Way Committee (including Tatsfield and Westmore Greens, Pond, Kemsley Wood, Millennium Wood, bridleways):** update
- b) **Tree survey :** update
- c) **Parish Council Car Park and retained facilities**
- d) **Tatsfield Community Games Area**
- e) **Aileen McHugo Building:**
- f) **Village Hall**
- g) **Tatsfield Allotments and Community Gardens:** update

### 11 MEETINGS TO ATTEND / CORRESPONDENCE:

- (a) to agree attendance at **Meetings** to which Parish Councillors are invited
  - TVSC Network Lunch : 13/2/14 12.30pm Lingfield and Dormansland Community Centre
- (b) to discuss **Correspondence** received by the Clerk
  - update on the progress of the Claim for Westmore Green

### 12 Any other business which the Chairman is of the opinion should be considered at the meeting as a matter of urgency

### 13 MATTERS FOR REPORTING OR INCLUSION IN FUTURE AGENDA

**MEMBERS OF THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND AND WILL BE ABLE TO PARTICIPATE DURING SHORT ADJOURNMENTS. IF THE BUSINESS OF THE MEETING RENDERS IT NECESSARY, THE COUNCIL MAY, BY RESOLUTION, ASK MEMBERS OF THE PUBLIC AND PRESS TO WITHDRAW.**

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